



SF Environment

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A Department of the City and County of San Francisco

London N. Breed
Mayor

Tyrone Jue
Acting Director

City and County of San Francisco
Commission on the Environment

MEETING MINUTES DRAFT

Tuesday, May 24, 2022, at 5:00 PM
City Hall, Room 416
One Dr. Carlton B. Goodlett Jr. Place
San Francisco, CA 94102

Watch www.sfgovtv.org
PUBLIC COMMENT CALL-IN
1-415-655-0001 • Access Code: 2494 709 1641

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020, emergency proclamation, it is possible that some members of the Commission on the Environment may attend this meeting remotely. In that event, those members will participate and vote by video.

Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or online at www.sfgovtv.org. Instructions for providing remote public comment can be viewed on pages 2-3 of this meeting agenda.

COMMISSION MEMBERS: Eddie Ahn (President), Heather Stephenson (Vice President), Elmy Bermejo, Austin Hunter, Mike Sullivan, Johanna Wald, and Sarah Wan.

ORDER OF BUSINESS

Public comment will be taken on each agenda item involving discussion or action before the Commission takes action on that item.

1. Call to Order and Roll Call.

The meeting was called to order at 5:05 p.m.

Present: Commissioners Eddie Ahn, Mike Sullivan, Johanna Wald, and Sarah Wan.
Excused: Commissioners Elmy Bermejo, Austin Hunter, and Heather Stephenson.

2. President's Welcome. (Discussion)

President Ahn delivered the land acknowledgment and welcomed attendees to the meeting.

Public Comment: David Pilpel confirmed his audio was working.

3. Approval of Minutes of the May 10, 2022, Commission on the Environment Special Meeting.
(Explanatory Document: May 10, 2022, Draft Minutes) (Discussion and Action)

Public Comment: David Pilpel described concerns relating to the form of the draft minutes.

Upon a motion by Commissioner Sullivan and a second by Commissioner Wald, the draft minutes were approved without objection. (Ayes: Commissioners Ahn, Sullivan, Wald, and Wan; Noes: None; Absent: Commissioners Bermejo, Hunter, and Stephenson)

4. General Public Comment. Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

There was no public comment.

5. Presentation on Commission Role in Selecting New Department Director. Speaker: Kate Howard, Managing Deputy Director at the Department of Human Resources (Discussion)

Kate Howard presented on the Commission's role in the Director recruitment process.

Commissioner Sullivan asked whether parts of the recruitment process will take place privately. Kate noted that discussions about firm selection and desired qualifications should take place during publicly noticed meetings. Kate noted that interviews and deliberations about specific candidates should take place in closed session.

Commissioner Wald asked whether the Commission could delegate this work to a committee. Kate confirmed this is permissible.

Commissioner Wald noted that former Deputy Director David Assmann may be a helpful resource for context on the previous Director recruitment effort.

Commissioner Wan asked whether Department staff will be involved in this process. Kate confirmed that only Commission Affairs Officer Kyle Wehner will be involved.

President Ahn confirmed that decisions on the selection of a recruitment firm and the possible delegation of recruitment work to a committee would be voted on at the Commission's July meeting.

Commissioner Sullivan asked about the number of candidates commissioners can expect to evaluate. Kate noted that the Commission would likely evaluate between five and eight candidates.

Public Comment: David Pilpel expressed concerns about retaining a recruitment firm and expressed support for a clear and transparent recruitment process.

6. Director's Report. Speaker: Tyrone Jue, Acting Director (Discussion)

Acting Director Jue provided updates on the Climate Action Month outreach campaign, the Antibiotic Use Ordinance, edible food recovery legislation, and other topics. Acting Director Jue also provided updates on ethics and gifts received by the Department.

Acting Director Jue introduced new Department staff. Environmental Outreach Aide Agustina Mogetta, Zero Waste Assistant Coordinator Anne Wong, and Climate Program Assistant Coordinator Stephanie Lee each introduced themselves and discussed their roles at the Department.

Commissioner Wald asked Acting Director Jue about the status of the Department's budget. Acting Director Jue confirmed there have been no updates since the last Commission meeting.

Public Comment: David Pilpel discussed contract and grant information in the Director's Report, Department personnel changes, and SFPUC Deputy General Manager and Chief Operating Officer Michael Carlin's retirement and his support for the Department.

7. Committee Reports. (Discussion)

Commissioner Sullivan gave a report on the Policy Committee.

Commissioner Wan gave a report on the Operations Committee.

There was no public comment.

8. New Business/Future Agenda Items. Speaker: Charles Sheehan, Chief Policy and Public Affairs Officer (Discussion)

Charles Sheehan reviewed the schedule for future meetings and potential agenda items.

There was no public comment.

9. Adjournment.

The meeting adjourned at 6:09 p.m.

The next meeting of the Commission on the Environment is scheduled for Tuesday, July 26, 2022, at 5:00 p.m.

Information on upcoming deadlines, public hearings and meetings, as well as archived minutes and agendas, is available on the SFEnvironment.org website.

Remote Meeting Access

Attending the Meeting: Watch or Listen

Members of the public have the following options for attending the meeting:

WATCH (via SFGovTV) - www.sfgovtv.org

OR

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Watch the meeting using a computer or smart device by clicking on the following link:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e24a72502d7da7e24aeb0a0512b62cc45>

OR

Attend meeting in-person at City Hall, Room 416.

Participating During Public Comment: By Phone

Members of the public will have opportunities to participate during public comment. The public is asked to wait for the specific agenda item of interest before making a comment on that item. Comments will be addressed in the order they are received. When the moderator announces that the Commission is taking public comment, members of the public can:

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| <ul style="list-style-type: none">• Ensure you are in a quiet location• Speak clearly• Turn off any TVs or radios around you | <ol style="list-style-type: none">1. When prompted, "raise hand" by pressing *3 and you'll be queued.2. Callers will hear silence when waiting for your turn to speak. Operator will unmute you.3. When prompted, callers will have the standard three minutes to provide comment. |
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Participating During Public Comment: In-person

Members of the public will have opportunities to participate during public comment. The public is asked to wait for the particular agenda item before making a comment on that item. Comments will be batched so all Webex or Phone comments will typically go together, and all in-person comments will typically go together. When the moderator announces that the Commission is taking public comment, members of the public can stand before the Commission and be called forward.

Copies of explanatory documents are available (1) on the Commission's website <http://www.sfenvironment.org/commission>; and (2) upon request to the Commission Affairs Officer, at telephone number (415) 355-3709, or via e-mail at kyle.wehner@sfgov.org.

Important Information

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Committee, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of Committee Members. Any written comments should be sent to: Commission Affairs Officer, Department of the Environment, 1155 Market Street, 3rd Floor, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Affairs Officer by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Affairs Officer and the public.

Public Comment

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

Disability Access

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Kyle Wehner at (415) 355-3709. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available for public inspection and are available online at <https://sfenvironment.org/environment-commission>. Public comment will be taken on each item before or during consideration of the item.

The following services are available on request 72 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Kyle Wehner at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

Language Access

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Commission Affairs Officer at (415) 355-3709 or kyle.wehner@sfgov.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

語言服務

根據語言服務條例(三藩市行政法典第91章), 中文、西班牙語和/或菲律賓語 (泰加洛語) 傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求, 請於會議前最少48小時致電 (415) 355-3709或電郵至 kyle.wehner@sfgov.org 向委員會秘書提出。逾期提出的請求, 若可能的話, 亦會被考慮接納。

Acceso A Idioma

De acuerdo con la Ordenanza de Acceso a Idiomas "Language Access Ordinance" (Capítulo 91 del Código Administrativo de San Francisco "Chapter 91 of the San Francisco Administrative Code") intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión al (415) 355-3709, o kyle.wehner@sfgov.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

Access Sa Wika

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitongu ri ng kahilingan, mangyaring tumawag sa Clerk ng Commission sa (415) 355-3709, o kyle.wehner@sfgov.org sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, City Hall, Room 244, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No. (415) 554-7724; Fax No. (415) 554-5163; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2nd Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at www.sfgov.org/ethics.

Kyle Wehner, Commission Affairs Officer
TEL: (415) 355-3709